
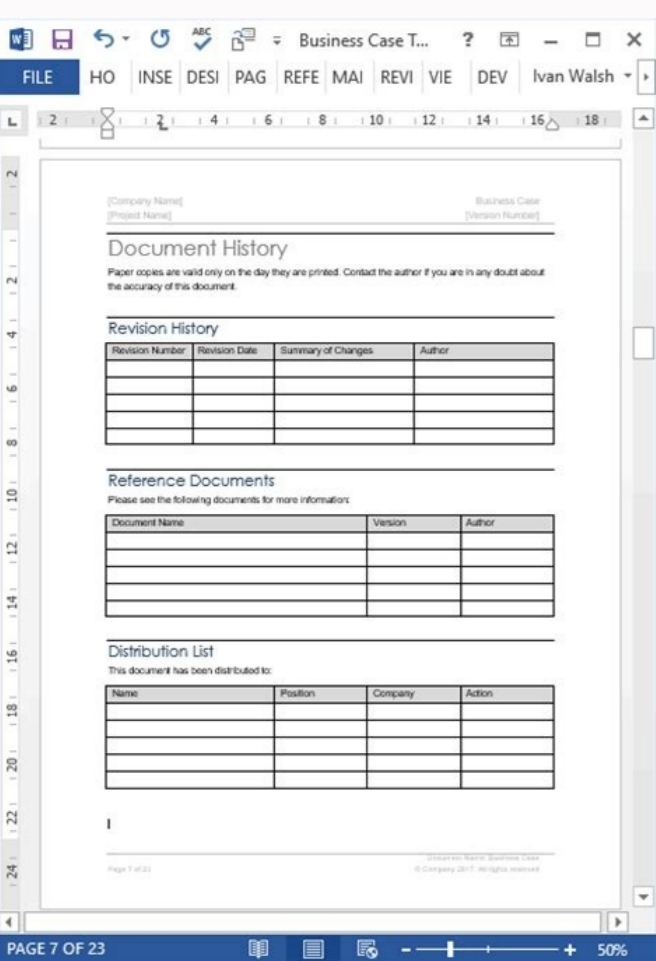


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Approval sheet template



## Asset Purchase Request Form

Name of Group: \_\_\_\_\_

Co-ordinator/Member requesting: \_\_\_\_\_

Date: \_\_\_\_\_ Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**REQUEST INFO:** (Please give full details of asset, costs, suppliers (if) including purpose & benefits)

Where will the Item/Equipment be stored? \_\_\_\_\_  
 (Any purchased asset remains the property of Leyland U3A)

Amount Requested? £ \_\_\_\_\_ How many quotes are attached? \_\_\_\_\_

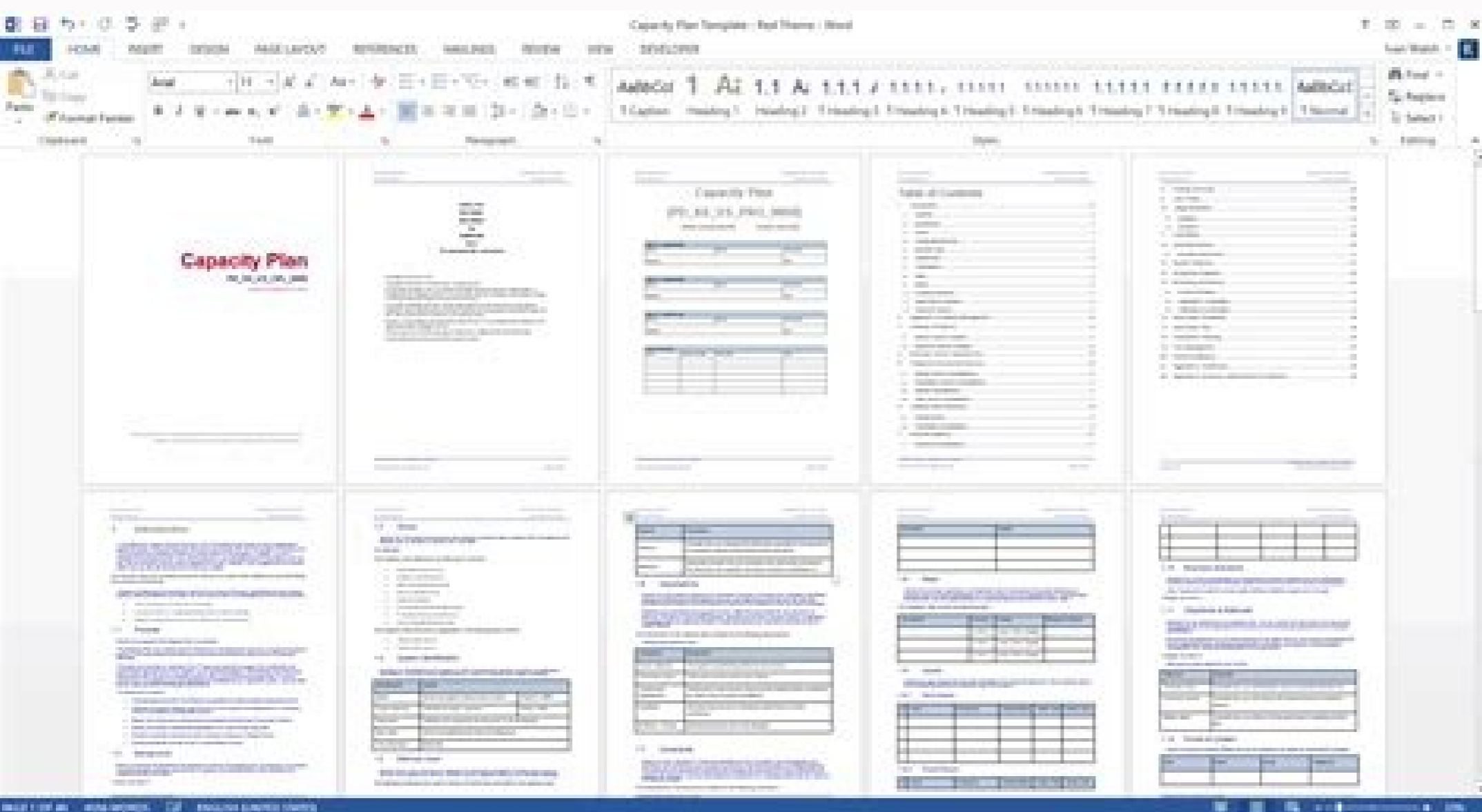
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**ACTION BY COMMITTEE:** (Signed by any committee approved signatory)

Request Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Request REJECTED: \_\_\_\_\_ Date: \_\_\_\_\_

**REASON for REJECTION:**



<b>Nationwide Services Group Limited</b>		
<b>Supplier Pre-Qualification Questionnaire</b>		
Owner: Sophie Stafford	No: NWS011	Issue: 1
Approved:	Page: 1 of 2	Date: 05 <sup>th</sup> July 2016

**Introduction**

Please complete all sections of the PQQ. If you have any questions or require clarification on any areas of the form, please contact the Nationwide Services team on (023) 9260 4351. Please attach all relevant supporting documents to your response, using the continuation sheet on page 2 for any additional information you feel may be useful to support the PQQ.

**Company Details**

Name/Address of Company			
Main telephone no:			
Services offered to NWS:			
Website address:			
Company Registration No:			
No. of years trading as this company:			
Company contacts	Name:	Tel:	Email:
Managing Director:			
Environmental Officer:			
Health & Safety Officer:			
Financial Controller:			

**1.0 Compliance**

Item No.	Do you have...?	Yes/No	Reference Number:	Expiry:	Attached Y/N
1.1	A Waste Carriers Licence*				
1.2	A Waste Management Licence*				
1.3	Environmental Permit/Exemption*				
1.4	Electronic Waste Transfer Notes*		n/a	n/a	
1.6	Public Liability Insurance				
1.7	Environmental prosecutions in the last 5 years		n/a	n/a	



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